If your financial situation has changed significantly from the information you provided on the FAFSA, and the situation falls into one of the following categories, you may be eligible to have your financial aid package reevaluated (all awards are based on funds availability):

- Changes in family structure (e.g., death, divorce or legal separation)
- Unusual expenses (e.g., medical and/or dental expenses not covered by insurance, costs associated with a natural disaster)
- Changes in untaxed income (e.g., child support)
- IRA/Pension Withdrawal or Rollover
- Changes in employment status

**Steps of the Special Circumstance Appeal Process**

1. If your situation falls into one of the above categories, please complete the Submit Special Circumstance Appeal – Initial Request form, which can be found in the forms section of https://financialaid.uconn.edu/.

2. Once received, the Initial Request form will be reviewed by the Office of Student Financial Aid Services (OSFAS) to determine whether the information submitted meets the criteria for possible eligibility of additional aid.

3. Notification of initial review results will be sent to student along with a request for additional documentation (e.g. paystubs, divorce decree, unemployment claim history, and Special Circumstances Documentation and Certification form).

4. Student submits Special Circumstances Documentation and Certification form, along with supporting documentation to be reviewed by the OSFAS.

5. Communication is sent via email to student to advise of changes that were made to aid package, if any.

**Please note: The Special Circumstance review process typically begins in mid-to-late April.**