Dear (first name),

Congratulations! On behalf of the University of Connecticut, School/College of 123 it is my pleasure to inform you that you have been selected to receive the XYZ Scholarship for the 20xx-20xx academic year.

Upon receipt of this letter, please go to www.thankadonor.uconn.edu and click on the “Just fill out this form” link to thank your donor for their support. Many of the scholarships that UConn awards are made possible thanks to alumni and friends. Our donors find it very meaningful to hear from the students who receive their scholarships, and your expression of gratitude helps reinforce the message that their giving is having a positive impact. The information you provide will be shared with the donor of your scholarship.

Your scholarship in the amount of $xx,xxx will be credited to your student account. If you are a need-based financial aid recipient (loans, grants, work-study employment), your financial aid package may be revised as a result of this award.

If you have any questions regarding this matter, please contact our office at xxx-xxx-xxxx.

Sincerely,