

VERIFICATION OF ACADEMIC ENGAGEMENT

Academic Year 2020-2021

Purpose

Federal student aid recipients who did not earn any credits in a given semester may complete this form to verify academic engagement, (in at least **one course**) in order to remain eligible for federal aid awarded during the semester in need of clarification.

Instructions

- Student must complete Section 1, 2 and 3
- Submit documentation as instructed in Section 2
- Faculty member must complete Section 4 (only if box A in section 2 has been selected) by sending the student an email indicating one of the available options listed in Section 4 from their University email account

SECTION 1: Student Information		
Last Name	First Name	MI
Student ID	Telephone Number	Cell Phone Number
SECTION 2: Academically Related Activity		
Choose one or more items below and submit the requested documentation:		
<input type="checkbox"/> A. I attended classes and engaged in an academically related activity such as class attendance or research Complete sections 1, 2, 3, 4 and 5		
<input type="checkbox"/> B. I attended classes and have copies of dated, graded assignments Complete sections 1, 2, 3 and 5 and attach a <u>graded assignment</u> , quiz, or exam <u>dated after: March 21, 2021</u>		
<input type="checkbox"/> C. I participated in an online discussion related to a course Complete sections 1, 2, 3 and 5 and attach documentation verifying your participation <u>dated after: March 21, 2021</u>		
<input type="checkbox"/> D. I participated in an Education Abroad program Attach any of the above documentation verifying your participation and complete sections 1, 2, 3 and 5. If you are currently attending your Education Abroad program, select option "A" above and also complete section 4		
<input type="checkbox"/> E. One or more of my grades have been updated since receipt of the Academic Engagement letter Complete sections 1, 2, and 5		
SECTION 3: Indicate Course Information (for course you are providing verification information for)		
Course Name: _____		
Term: (Circle one): Fall / Spring / Summer Year: _____		
SECTION 4: Faculty Verification of Academic Engagement		
<i>Faculty must select one of the following options and <u>send an email from their UConn email address to the student verifying the student's academic engagement:</u></i>		
<input type="checkbox"/> The student attended class throughout the entire semester. <input type="checkbox"/> The student was engaged in an academic related activity (such as research) throughout the entire semester. <input type="checkbox"/> The student ceased attendance at some point during the semester. Last known date of attendance: _____		
_____		_____
Faculty Name		Date
SECTION 5: Certification		
<i>I confirm that I was engaged in an academic related activity during the semester indicated.</i>		
_____		_____
Student Signature		Date

Students must submit documentation to the Office of Student Financial Aid Services is through the "Submit Forms" link found on the front page of the Financial Aid website.