

## VERIFICATION OF ACADEMIC ENGAGEMENT

### Purpose

Federal student aid recipients who did not earn any credits in a given semester may complete this form to verify academic engagement, (in at least **one course**) in order to remain eligible for federal aid awarded during the semester in need of clarification.

### Instructions

- Student must complete Section 1, 2 and 3
- Submit documentation as instructed in Section 2
- Faculty member must complete Section 4 (only if box A in section 2 has been selected)
- Student must submit the completed form to the Office of Student Financial Aid Services through the "Submit Forms" link found on the front page of the Financial Aid website.

SECTION 1: Student Information		
Last Name	First Name	MI
Student ID	Telephone Number	Cell Phone Number
SECTION 2: Academically Related Activity		
<p><b>Choose one or more items below and submit the requested documentation:</b></p> <p><input type="checkbox"/> <b>A. I attended classes and engaged in an academically related activity such as class attendance or research</b> Complete sections 1, 2, 3, 4 and 5</p> <p><input type="checkbox"/> <b>B. I attended classes and have copies of dated, graded assignments</b> Complete sections 1, 2, 3 and 5 and attach a <u>graded assignment</u>, quiz, or exam <u>dated on or after October 30<sup>th</sup>, 2022.</u></p> <p><input type="checkbox"/> <b>C. I participated in an online discussion related to a course</b> Complete sections 1, 2, 3 and 5 and attach documentation verifying your participation (e.g., Husky CT participation, etc.) <u>dated on or after October 30<sup>th</sup>, 2022.</u></p> <p><input type="checkbox"/> <b>D. I participated in an Education Abroad program</b> Attach any of the above documentation verifying your participation and complete sections 1, 2, 3 and 5. If you are currently attending your Education Abroad program, select option "A" above and also complete section 4</p> <p><input type="checkbox"/> <b>E. One or more of my grades have been updated since receipt of the Academic Engagement letter</b> Complete sections 1, 2, and 5</p>		
SECTION 3: Indicate Course Information (for the course you are providing verification information for)		
Course Name: _____		
Term: (Circle one): Fall / Spring / Summer		Year: _____
SECTION 4: Faculty Verification of Academic Engagement		
<p><i>Please check <u>one</u> of the following:</i></p> <p><input type="checkbox"/> The student attended class throughout the entire semester.</p> <p><input type="checkbox"/> The student was engaged in an academic related activity (such as research) throughout the entire semester.</p> <p><input type="checkbox"/> The student ceased attendance at some point during the semester. Last known date of attendance: _____</p>		
_____ Faculty Printed Name	_____ Faculty Signature (cannot be typed)	_____ Date
SECTION 5: Certification		
<p><i>I confirm that I was engaged in an academic related activity during the semester indicated.</i></p>		
_____ Student Signature (must be in ink)	_____ Date	